

## YARD EQUIPMENT SAFETY & TRAINING PROCEDURES

### A. INTRODUCTION

The Yard Equipment Operator will display a professional attitude and will demonstrate the following skills:

1. Respect for personal safety.
2. Regard for safety of others.
3. Obey safety procedures set out by and the Occupational Health and Safety Program.
4. Maintain the quality of the equipment he/she operates.
5. Show respect towards facilities and property.

### B. SAFETY

It is wise to consider safety as a top priority in any job we do. We depend on each other to be safety conscious whenever we work. We all have our own reasons for wanting to leave work each day in a state of good health. Practicing proper safety and operating awareness is an important way of ensuring that each day will be an injury free day.

As a professional operator you are responsible for the safe and proper handling of your machine and ensure your action do not endanger other in your work area.

### C. TRACTOR / UNILOADER OPERATION CHECKLIST

As an operator, you will be required to perform a total preventative maintenance (TPM) check on the equipment to be used. The purpose of TPM checks is to make you, the operator, more aware of the machine you are operating, to prevent problems before they occur, and to minimize the severity of a problem.

1. Check hour meter. If needed, have your supervisor make arrangements for servicing.
2. Make sure cab is clean and free of garbage, empty cans, loose tools, etc.
3. Battery - cables and mounts secure.
4. Engine oil level - add if necessary.
5. Radiator - water level O.K.
6. Evidence of damage on any part of tractor/uniloader.
7. Tires - visually check for adequate inflation, nuts, and cuts.
8. Find oil leaks on ground or on unit. Check fittings.
9. No loose bolts, parts, tools left loose on unit.
10. All guards and hoses in place.
11. Hoses not loose or worn due to rubbing.
12. Fire extinguisher - charged and ready for use.
13. Check operation of unit horn. Brakes, gauges, listen for abnormal sounds.

If anything appears abnormal, document, and notify vehicle maintenance.

## **D. OPERATING PROCEDURES**

When using the tractor or unloader to power an implement, there are many safety factors to consider. Often the implement has many moving parts, such as mowers, and rototillers. The implements are usually powered by a PTO or hydraulic pump.

Here are some points to follow to safely operate implements.

1. When working around moving parts, all loose fitting clothing must be tucked in or buttoned up, laces tied, jewelry removed and long head or facial hair tied back (hair should be tucked in shirt).
2. Equipment (main power source) should be turned off or disconnected when working on or near it as on implement.
3. Tires should be blocked when working under equipment (make sure no one enters equipment and starts it up or removes it while you are working on it).