

**M91-01 Meeting Minutes
July 22, 04**

Location – Saskatchewan Construction Safety Association
2365 Ave C North
Saskatoon, SK

Start Time – 9:00 am

Introductions –

Phillip Germain	PIMA
Michelle Watson	PIMA
Jason Owens	PIMA
William Pugh	Morris Industries
Ken Kostyniuk	Rite Way Mfg. Co. Ltd.
Gord Secuur	Advance Engineered Products Regina
Robert Breit	Advance Engineered Products Saskatoon
Wayne Marino	Honey Bee Mfg. Ltd.
Keith Brooks	Batco
Bill Glanville	Bourgault Ind
Don Vass	Brandt Ag Products
Eric Sarauer	Doepker Ind.
Larry Ruten	Schulte Ind.
Rosemarie Brown	Trailtech Ind
Eain Thomson	RAM Industries

Current activity in the PIMA Safety Program –

- PIMA is hoping to have the procedures and practices database up and running within the next 6 weeks.
- New website will be launched with a more prominent safety section that will include links to useful and informative Health and Safety websites.
- Online WHMIS training hoping to have available by the end of the year
 - Currently looking at 2 different deals (Canadian Pool Agencies, Industrial Accident and Prevention Association)
 - Hoping to get as cheap as \$10 - \$15 dollars per student (PIMA will pay)
 - Employees will get a certificate as recognition for taking the course. The Employee will be able to print the results and certificate at the end of the course.
 - PIMA will keep a record of all persons taking the course.
 - Access limitations – Will the training be able to handle more than 1 company doing testing at a time?
 - Will there be access for Supervisors to see results and to monitor who has taken the course?
 - There will be checks and balances in the program so that:

- A) PIMA will not be handing out certificates to anyone and everyone
- B) To make things easier for the employer
 - Training would be approx. 1.5 hours
 - Well designed online training should take approx 50-60% of the time to train.
 - If WHMIS works well PIMA might look at TDG.
 - PIMA will still provide standard WHMIS training to companies that would like it.

Supervisor Safety Course re-write –

- PIMA is proposing to go from 4-half day Modules to 1-two day course
- Looking to hold courses in various locations at different times during the year to make it easier to send your supervisors.
- Make the course more interactive
- Want to give employees practical experience the best that we can on how to:
 - Do training with employees
 - How to coach employees
 - Positive re-enforcement
 - Practice inspecting all kinds of hazards
 - Ergonomic related hazards
- Above are some of the things that PIMA is suggesting we change about the course
- PIMA is looking for your feedback. What changes would you like to see in the course? If you were training your supervisors, what would you want to get across to them?

Next Meeting –

- Early October

Bill C-45 Presentation

Phil Germain provided an overview of the federal Bill C-45 and talked about the history of the legislation, key components of the bill, penalties relating to violations and some suggestions about how to properly deal with the new requirements. A copy of the presentation was provided to everyone at the meeting.

WCB – Prevention and Safety – Statistical Reports

George Marshall and Jillian Yorga gave a presentation discussing the following reports: 16C1, 16C2, 16C3, 2025, 1248, 1248 Stickman, Cost Statement and Injury Cost Supplement.

