

## M91-01 Safety Committee Meeting Report

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**Date:** February 10, 2009  
**Location:** Best Western, Seven Oaks  
**Present:** Brian Kreutzer – Praire Steel Products      Frank Blandin - Bourgault Ind.  
Barclay Tanner - Batco      Jamie Pegg – Honey Bee  
Angela Moffitt – Batco      Ken Ricketts – AMC -Safety  
Sean Langlois – Rite Way Mfg. Co. Ltd.      Ken Kostyniuk – AMC - Safety  
Reide Baseden - Brandt      Marty Cobb – AMC - Safety  
Harold Garner - Brandt      Rick Watson - SHSA

**Note:** This report is not verbatim but is complete and inclusive of all significant discussion to the best of the writer's ability. This is a Meeting Report rather than official Minutes and should be read in conjunction with the attached materials. Should revisions be required or if persons should wish that their name be mentioned with the specific viewpoints they expressed please contact Ken Kostyniuk at AMC by email ([kenk@amc.ca](mailto:kenk@amc.ca)) or by telephone at 306-522-1658.

1. Meeting was opened with greetings by Marty Cobb
2. Introductions were made around the table
3. Roundtable talk – (see attached power point presentation)
  - a. Marty Cobb presented a power point entitled AMC M91-01 2008 Review. Topics discussed were industry reported payroll, time loss claim rate, days lost claim rate and premiums for 2009.
  - b. Discussed was the training calendar on the AMC website.
  - c. Training that has had a positive effect on participating companies, site specific activities offered by AMC and priority company initiatives. AMC is thinking about developing a new priority company list that would focus on worst to best. If a company is not receptive to assistance, AMC would move down the list to help the next company.
  - d. New training that will be offered by AMC includes Developing a Safety Management System (SMS), Return to Work Train the Trainer (WCB pilot in February), Internal Auditing and Ergonomics. Training for these courses would be center based (ie, Regina, Saskatoon, etc.

or as demand requires). It was suggested that the SMS course would be a prerequisite for the Internal Auditing course. The RTW TTT course when it becomes available would be trained by AMC.

- e. On the AMC website the posting of modified duties with physical demands for companies to access will be added. Any submissions would be appreciated.
  - f. Discussions on where CASH certification is going, possible incentives and that a GAP analysis is recommended first for companies interested in pursuing the certification.
  - g. Upcoming events that were discussed included AMC Annual Golf Classic, AMC Convention & Trade Show and the Western Canada Farm Progress Show in June.
  - h. It was suggested that the minutes along with all documents related to the meetings should be sent out to all M91-01 rate code members via e-mail.
4. Rick Watson from SHSA presented information on Drug & Alcohol in the Workplace. A lot of effort and research on Rick's part went into the presentation. Legal interpretations and opinions were presented regarding this problem in the workplace. (see attached power point presentation and documents)
  5. Lunch provided by AMC.
  6. Jamie Pegg from Honey Bee gave a presentation on the Road to LEAN Manufacturing. He went over Honey Bee's path of implementation outlining successful and failed processes. He stressed that the process for continued improvement is ongoing, but they have seen excellent results with an increase of 117% in production with a 15% increase in staff. (see attached power point presentation)
  7. Another presentation was requested with regards to Drugs & Alcohol in the workplace. AMC will approach a company called Healthserv regarding their participation at the next M91-01 meeting in Saskatoon.
  8. Adjournment

Next meeting is planned for May 5/09 in Saskatoon.