

## M91-01 Safety Committee Meeting Report

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**Date:** February 5, 2008  
**Location:** Seven Oaks, Regina, SK  
**Attendees:** Marty Cobb – AMC  
Chris Budzich – AMC  
Amber Achim – AMC  
Eric Sarauer – Doepker Ind.  
Rodney Skakun – Highline Mfg.  
Jamie Pegg – Honeybee  
Bruce Frank – Trailtech Inc.  
Brian Kruetzer – Prairie Steel  
Bill Glanville – Bourgault Ind.  
Ken Kostyniuk – Rite Way Mfg.  
Boyd Hanel – REM Mfg.

**Note:** This report is not verbatim but is complete and inclusive of all significant discussion to the best of the writer's ability. This is a Meeting Report rather than official Minutes and should be read in conjunction with the attached materials.

### 1. Review of agenda and introductions.

### 2. Chris reviewed "Service offering changes" (see attached file)

- Discussion point - *WHMIS Train the Trainer- why we don't have it*: Global harmonization – TDG laws have changed (Clear Language Edition) – all countries except the US have agreed on TDG laws. Will use the same symbols, chemical numbers the same, etc. US wouldn't do it because they don't use metric measurements. Trying to do the same things with WHMIS laws so that information is always in the same order. Government is reviewing proposed regulations for WHMIS (letter last year). Canada will jump on board with new WHMIS laws that will be the same around the world. There is no new WHMIS Train the Trainer program until new laws come out.
- How did Train the Trainer come about?
  - Change in regulations in SK
  - 16 hours of documented training is required for powered equipment
  - That means training time is doubled. Had to find a way to make this happen.
- **Questions/Comments**  
*Why doesn't AMC get a higher budget?*  
Because OH&S makes the laws and our budget comes from WCB.

### 3. CASH Audits

If you want an audit this year, someone will be sent out to do Gap Analysis (mini audit without interviews)

- Advisor will come out and look at documentation you have and see what you still need. Do some observations. Do you do what you say you do?
- If you fail CASH Audit you can't reapply for a year so you want to make sure you are ready before you do it.

### 4. Respirator training

- The law changed regarding fit testing. Employees are required to be fit tested in accordance with an approved standard.
- Two types of fit testing
  1. Qualitative fit testing – put respirator on someone and introduce some type of irritant and then get them to talk. They will tell you when they can taste it.

2. Quantitative fit testing – use particle counting machine attached to respirator. Machine takes a sample of the air in the room. A hose is attached to respirator with P100 filter. Takes a sample of air inside respirator and compares it to the dust on the outside. Gives result that says how it fits.
- Train the Trainer for fit testing - Fit testing kits can be purchased for qualitative testing for about \$400. The plan is to go to various locations and have you send people in and we will show you how to do the testing and documents for testing. Every respirator wearer must have a medical assessment done prior to being fit tested. There is a form that has to be filled out that asks a number of questions (have you ever had a heart attack, ever experienced hypertension, etc.). If employee has experienced any of those things then they must go to doctor to get medical clearance to wear a respirator.
  - CSA provides a form and Chris has changed medical terms into layman's terms so people know what the medical terms are.
  - Forms must be filled out privately. Need person to explain terms on the form if they have questions.
  - If medical professional says person can't wear respirator then they can't do the job.
  - AMC has talked to Levitt Safety on a deal for 50 fit testing kits and waiting for a response
  - A 1 day course has been put together for Respirators to show how to do fit testing.

**Questions/Comments:**

*Why doesn't the hand test work?* The hand test has never been accepted as a fit test. Positive and negative seal checks are NOT fit tests – you must do that every time someone dons a respirator. Fit test determines level of fit for a respirator.

*What does the fit test kit contain?* Kit contains – big hood (Tyvex) with plastic window with a hole where you insert the nebulizer. Bitrex and Sacran irritants (bitter and sweet).

- Dust mask is a tight fitting face piece – if employee requests dust mask you must fit test them. And you must provide respirator protection if an employee requests it.
- Every specific respirator must be fit tested – if you change the model they must be fit tested.
- Only tight fitting face pieces must be fit tested
- Fit testing is required every 2 years. Recommended yearly.
- How long does kit last for? The irritant will run out and likely expires over time. It costs more money to buy replacement irritant than a new fit test kit.
- Dust masks – need N95 companion for \$5000 to test them.
- Timelines – 1 year to comply - October 2008.
  - i. Bruce and James will go to Moose Jaw for a test of the class (Doepker)
  - ii. 4 or 5 training sessions will be scheduled.
- Fit test takes about 20 minutes assuming you have to try a different size of respirator.

**5. Bourgault's journey to CASH Certification - Bill Glanville**

- Bill went through presentation of their journey to achieving CASH certification (see attached file)

## Questions/Comments

*Did you encounter any roadblocks and how did you overcome them?*

One person was against this and their area scored lowest but still passed

*How did you involve your OH&S committee?*

Act as flies on the wall and would talk about what was going on on the floor, meet monthly with president with updates.

*Are you ISO certified?*

No, but we structured the program based on that.

*Can you show a reduction in injuries and costs since being certified?*

50% reduction in TLIR for 2007

Days lost – 2007 their best year in 5 years

*Regarding the Super Safe program – where did the ideas come from?*

Start with a list of things you want to assign incentive and remove incentive. Started with spreadsheet for each department. Drop down menu with a list and each is assigned a point value.

*How much time is spent entering points?*

5 minutes a day

*If there are safety infractions do you record names?*

Yes, and they are the same people all the time. Then you can address it with them.

Need to prove CASH program works to WCB before they will be given an incentive to those who are CASH Certified.

- Tracking certified companies – 3 years prior to certification
- WCB is testing different incentive systems right now
- Get more industries involved in certification and WCB will act faster
  - Sent the program to the meat industry, SAHO (developing their own certification program), C6 Safety Association (bodyshops, car/tractor dealerships)
- WCB likes the program and refers others to talk to AMC

## 6. Roundtable Talks

*Have any ISO companies compared injuries to non-conformities to quality?*

No.

*Are there more injuries on jobs that have poor quality or not?*

Boyd - willing to pitch it to Rem to do a study.

Talk to QA Leader at Bourgault.

- Shock stops on forklift - It stops automatically if it hits something. The operator has to go to the supervisor to get it started again if they drive into something.
  - Have operator codes to know how the machine is being driven. Can download details of the machine.
  - Can get the same thing on OH Crane – records data for everything the operator does.
- Dedicated forklift drivers – full time position
  - Solves the problem of recertifying everyone every 3 years.
  - Usually know why problems occur

*How do you handle contractors coming on site?*

- Follow your rules when they are working on your site
- Approved contractor list
- sign in list
- tours of their work area and if they don't follow the rules you can send them offsite

*What percentage of employees have first aid training?*

12%

2%

In-house certified trainer – went to St. John's for 5 days for training

*Would you be interested in Chris contacting a first aid provider and trying to negotiate a deal for you?*

Jamie – no

Boyd – wants someone internal to have first aid

Ken – yes

Bill – needs to be retrained every 3 years – very intense – more beneficial to have someone internal to do it

Maybe we could have a Train the Trainer First Aid program.

*Standardized return to work form – you've taken it to WCB and they've taken it to the medical field. Where are we with that?*

It has gone before Board of Directors of WCB, They've taken it before College of Physicians and Surgeons. They aren't going to approve it.

WCB offered \$15 to do it – doctors want about \$150 to do it.

Will bring up this question at the safety association luncheon.

Next meeting:

May 6, 2008 – Saskatoon, Park Town

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