



## 310-10 Safety Committee Meeting Report

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<b>Date:</b>	September 9, 2009	
<b>Location:</b>	Canad Inn Brandon	
<b>Attendees:</b>	Dani Desautels AMC	Bobbi Kiesman AMC
	Peter Scarlett, Westeel	William Pugh, Morris Ind
	Jason Rogowski, Buhler Versatile Industries	Mercedes Caron, Christian Caron, Valmar Ind
	Dave Scott, Darrell Millchamp,	Nora Taylor, Derrick Madsen,
	Tom Mazur, MacDon Ind	Springland Mfg
	Gord Greaves, Ron Koslowsky,	
	Ian Marshall, Canadian Manufacturers & Exporters Manitoba	

**Note:** This report is not verbatim but is complete and inclusive of all significant discussion to the best of the writer's ability. This is a Meeting Report rather than official Minutes and should be read in conjunction with the attached materials.

1. **Member Introductions**
2. **Introduction to Ian Marshall from Canadian Manufactures and Exporters Mb**
  - **Handouts June 2009 Newsletter and Canadian Mfg and Exporters Manitoba web link [www.daretocompete.ca](http://www.daretocompete.ca)**
  - **5S Workshop**
  - **June 2009 Canadian Manufactures & Exporters Manitoba Newsletter recognized one of our 310-10 members, Canadian Tool and Die regarding "2009 Excellence in Leadership" Award given for developing a comprehensive Safety and health Program that resulted in a significant reduction in workplace injuries. Kiro Stojcevski also was recognized for "2009 Rising Star Award" for excellence in the field of human Resources. Congratulation CTD and Kiro.**
  - **Discussion on 5 S Methodology**
  - **Discussion regarding bio on Dr. Edward Deming**
  - **[www.Lean.org](http://www.Lean.org) James Womack web site (Introduced Lean to North America in 1991.**
  - **Discussion Lean Strategy**

**10:45am Break**

- **Lean and Culture in Japan vs. Lean and Culture in North America**
- **5S and The Visual Factory, [www.sme.org](http://www.sme.org),**
- **Sample pictures of companies and their plant floor using the 5S system**
- **Sample pictures of production office and the traffic that occurs from the plant floor and the loss of production time because of the employee traffic**

- Offered courses from CME "Lean Intro" (one day), Lean Level I (seven day) and Lean Level II (fourteen days)

#### **Lunch Break**

- 5S exercise simulation
- Implementation of 5S group discussion ("war/success stories")
- Topic summary "5S is a tool to make a smooth flow"
- Innovative Insight Tours offered by CME offered once a month to companies that have utilized and instated Lean and 5S. Examples of tour support companies within the 310-10 Rate code is Monarch Industries and Westeel Industries

#### **3. Round table talks**

- Handout for Swine Flu Pandemic
- Handout for Training offered and Fee for service
- Discussion regarding Safety Management System training being offered in November in Winnipeg
- Discussion regarding Ergo and Return to Work courses available
- Informed members to visit site for resources offered there
- William offered to discuss the CASH audit and how it went.
- Asked the members for their input regarding having a health Nurse to come and talk about the Swine Flu and prevention services. No significant response
- Members asked if we will be having Tekpress Solutions and DSA Inc (machine guarding experts from Ontario) attends an upcoming 310-10 Quarterly meeting. I informed the members that this would be at their expense and there was a negative response to this. AMC will send an email out to the members and see if they will cover the cost.
- Talked about Fee for Service and if 310-10 companies require training and know of outside the rate code companies that would like to attend are welcome. Concern was raised regarding a full class with 310-10 members wanting to attend if they are given priority and this was confirmed with the understanding that the reason it's been opened up to companies outside of our rate code was because we are not able to fill the courses from within the rate code.

The next 310-10 Meeting will be held in Winnipeg in December 2, 2009 @ Buhler Versatile Industries 1260 Clarence Ave. Agenda to follow.